

How to Request Student Records from TCA

The TCA Registrar's office handles all incoming and outgoing records for all of our campuses and programs (North, East, Central, Cottage School, College Pathways, Part Time Classes).

Please fax a records request to:

THE CLASSICAL ACADEMY
Attn: Kathy Fey
Fax number 719-484-0087

INCLUDE: Student Name, Birthday and the program name they were enrolled in at TCA - if known (full time or homeschool program).

Also indicate if you would prefer mailed or faxed records and all your contact info (phone, fax number, email, mailing address, etc).

Where to Send New Incoming Student Records to TCA

The TCA Registrar's office handles all incoming and outgoing records for all of our campuses and programs (North, East, Central, Cottage School, College Pathways, Part Time Classes).

Please mail or fax student records to:

THE CLASSICAL ACADEMY
Attn: Kathy Fey
975 Stout Rd
Colorado Springs CO 80921
719-488-6281 voice
719-484-0087 fax
kfey@asd20.org