

# Academy School District Twenty

## Student Change-of-Address Form

Change of Address Form (PDF format – Requires Adobe Acrobat Reader)

Please complete this form. Incomplete forms will not be processed. Bring this completed form to your child's current school along with verification for the new address: Warranty Deed, Bill of Sale, Settlement Statement from Closing, Current El Paso County Property Tax Notice, Current Rental Agreement, or Quarters Assignment Letter. Complete one form for each student.

Today's date: \_\_\_\_\_ **Date of the move to the new residence:** \_\_\_\_\_

This change is for: (circle one) Student & Both Parents    Student & Mother    Student & Father    Mother Only    Father Only

If the change is for **one parent** only, **circle the parent** who has the **residential custody**.    Mother    Father

Student's full name: \_\_\_\_\_

School attending now: \_\_\_\_\_ Current grade: \_\_\_\_\_

Will this be a change of school for this student for the current school year? (circle one)    Yes    No

If "yes" what is the new neighborhood school \_\_\_\_\_

Date of the student's first day at the new school \_\_\_\_\_

**\*\*Will this be a change of school for the following school year?    Yes    No**

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Old street address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Home phone: \_\_\_\_\_ Email (circle one) Both Parents    Father    Mother \_\_\_\_\_

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New street address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Home phone: \_\_\_\_\_ Email (circle one) Both Parents    Father    Mother \_\_\_\_\_

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Do not write below this line. For Central Registry Use Only

\_\_\_\_ LOC ES  
\_\_\_\_ LOC MS  
\_\_\_\_ LOC HS

Date changed in Database: \_\_\_\_\_  
Entered by: \_\_\_\_\_

